

COMMON FEES (*Unless noted under individual dept)

COPIES – Black and White		
Letter and Legal size, each	\$.25
Ledger size (11" x 17"), each	\$	1
COPIES – Color		
Letter and Legal size, each	\$.50
Ledger size (11" x 17"), each	\$	2
FAX, first page	\$	3
Additional pages, each	\$	1
NSF checks	\$	30
NOTARY, per document	\$	1
PHOTO REPRINTS, each	\$	3
TAPES/CD, each	\$	20
Audio	\$	10
Video/CD	\$	20

ADMINISTRATIVE SERVICES

ECONOMIC TAX ABATEMENT, application	\$	500
I.S. EMPLOYEE FEES, per hour	\$	50

ASSESSOR

COMPUTER PRINTOUTS		
CREATED DOCUMENT		
Process Fee	\$	25
Each Item	\$.10
MAILINGS (plus postage)	\$	5
MAILING LABELS		
Created document (SHOWN ABOVE) plus:		
Less than 500 labels, each	\$.03
500-1000 labels, each	\$.02
over 1000 labels, each	\$.01
TAX SPLITS		
With 3 days notice	\$	25
Without 3 days notice	\$	100

ATTORNEY

EMPLOYEE FEES, per hour		
Attorneys	\$	115
Legal Secretaries/Paralegals	\$	55
PLAT CHECK FEES, per hour	\$	115

AUDITOR/TREASURER

ASSESSMENT SEARCH	\$	10
COMPUTER PRINTOUTS		
GOV'T AGENCIES		
Process Fee	\$	5
Each Page	\$.50
CREATED DOCUMENT		
Process Fee	\$	10
Each Page	\$	1
CONFESSION OF JUDGMENT	\$	25
Set-up Spec. Assess. per parcel (\$50 min.)	\$	5
Set-up TIF Districts per parcel (\$100 min.)	\$	10
MAILING LABELS		
Created document (SHOWN ABOVE) plus:		
Less than 500 labels, each	\$.03
500-1000 labels, each	\$.02
over 1000 labels, each	\$.01
PUBLICATION FEES	\$	15
REPURCHASE	\$	25
TAX SEARCH/CERTIFY	\$	10
TAX SEARCH (per parcel/per year)	\$	1
TAX STATEMENT, duplicate	\$	15

LICENSES:

AUCTIONEER	\$	20
FIREWORKS PERMIT	\$	2
PEDDLER'S PERMIT	\$	150
PRECIOUS METAL LICENSE	\$	150
TOBACCO RETAIL LICENSE FEE	\$	100
TRANSIENT MERCHANT	\$	150

LIQUOR LICENSES:

3.2% MALT LIQUOR	\$	70
3.2% MALT LIQUOR - TEMPORARY	\$	35
INTOXICATING LIQUOR – OFF SALE	\$	500
INTOXICATING LIQUOR – ON SALE	\$	1,500
INTOXICATING LIQUOR – ON/OFF SALE	\$	2,000
SUNDAY LIQUOR	\$	200
INTOXICATING LIQUOR – TEMPORARY	\$	250
WINE	\$	200
CONSUMPTION & DISPLAY (SET-UP)	\$	200
LATE FEE FOR APPLICATION RENEWALS	\$	100
CLUB LICENSE (COST IS DEPENDENT UPON MEMBERSHIP)		

FAMILY SERVICES

ADOPTION FEES, DETOX FEES AND OUT OF HOME PLACEMENT COSTS ARE DEPENDENT ON INCOME.

LICENSED CHILD CARE	\$	150
RELICENSED CHILD CARE	\$	150
BACKGROUND STUDY FEE	\$	100

ADMINISTRATIVE FEES

All of the above mentioned departments may charge a reasonable administrative fee, at the discretion of the department head, for searching, retrieving, compiling and electronically transmitting data, as allowed by Minnesota Statute.

LAND SERVICES OFFICE

COMPUTER PRINTOUTS	
GOV'T AGENCIES	
Process Fee	\$ 5
Each Page	\$.50
CREATED DOCUMENT	
Process Fee	\$ 10
Each Page	\$ 1

VITAL RECORDS:

CERTIFIED CERTIFICATES	
BIRTH – 1 ST COPY	\$ 16
BIRTH – ADD'L COPIES	\$ 9
DEATH – 1 ST COPY	\$ 13
DEATH – ADD'L COPIES	\$ 6
MARRIAGE – COPIES	\$ 9

NON-CERTIFIED CERTIFICATES	
BIRTH – 1 ST COPY	\$ 13
BIRTH – ADD'L COPIES	\$ 9
DEATH – 1 ST COPY	\$ 13
DEATH – ADD'L COPIES	\$ 6

MARRIAGE LICENSE	\$ 110
Reduced Fee	\$ 40
Non certified Copy	\$ 9
5-day Waiver Form	\$ 10
Consent for Minor to Marry	\$ 10
Duplicate Marriage License	\$ 25

NOTARY PUBLIC	\$ 100
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ORDINATION FILING	\$ 20
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ONLINE DOCUMENT ACCESS	
Annual Registration	\$ 50
Monthly Access Charges:	
0-100 Pages	\$ 25
101- 300 Pages	\$ 50
Unlimited	\$ 100

PASSPORTS	
Adult	\$ 100
Child under 16	\$ 85

PASSPORT BOOKS	
Adult	\$ 45
Child under 16	\$ 35

BUILDING AND LAND USE PERMITS

COMMERCIAL LAND USE APPLICATIONS, PLATS AND PLANNED UNIT DEVELOPMENT REVIEW COSTS – THE APPLICANT SHALL REIMBURSE THE COUNTY FOR ALL RELATED MISCELLANEOUS COSTS THAT EXCEED THE AMOUNT OF THE ORIGINAL PERMIT FEE.

911 ADDRESS	\$ 50
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BUILDING PERMITS – See attached Exhibit A to this schedule.

LAND USE PERMITS	
Ag Building or Accessory Building	\$ 50
Applies to accessory structures less than 120 square feet which are exempt from building permit requirements.	

DIRT MOVING (LAND ALTERATION)	\$ 75
Dirt Moving Permit (Over 10 Cu. Yards within Shore/Bluff Zone)	

BUILDING AND LAND USE PERMITS (continued)

LICENSES/SPECIAL FEES	
Adult Use	\$ 2,200
Penalty	triple permit fee
Zoning Ordinance	\$ 20
Comprehensive Plan	\$ 15
Permitted Home Occupation Registration	\$ 10
Individual Ordinances	\$ 5
Kennel License Application	\$ 300
Renewal	\$ 75
Zoning Maps (Color Coded Sets)	\$ 25
Fish House Park License (+ \$5 per add'l lot)	\$ 75
Solid Waste Haulers License	\$ 500
Land Alteration Permit	\$ 75
Exemption Certificate	
(per lot, excluding residual lot)	\$ 300

PLANNING COMMISSION/BOARD OF ADJUSTMENT	
Variance	\$ 300
Conditional Use Permit	\$ 300
Special Planning Commission Meeting	\$ 650
Special Board of Adjustment Meeting	\$ 650
Zoning Map Amendment	\$ 300
Appeal to the Board of Adjustment	\$ 250
Reconsideration to Planning Commission	\$ 250
Zoning Ordinance Amendment	\$ 300 + printing

PLAT	
Initial Review by Zoning	\$ 200
Initial Review by Surveyor	\$ 75
Preliminary Plat	\$ 450
Surveyor Fee	\$ 200 + \$10/lot
Final Plat	\$ 450 + \$10/lot
Surveyor Fee	\$ 300 + \$30/lot
(\$400 minimum)	
Condominium Plat, Surveyor Review Only	\$ 250 + \$25/lot
(\$300 minimum)	
Simple Plat	\$ 450 + surveyor fees

RESIDENTIAL PLANNED UNIT DEVELOPMENT	
Initial Review	\$ 200
Preliminary Plat	\$ 450
Final Plat	
(plus \$10/lot + surveyors fee)	\$ 450

SEWAGE TREATMENT SYSTEMS	
Standard System	\$ 225
Holding tanks only	\$ 150
System Repairs	\$ 150
Operating Permit (yearly)	\$ 10
Septic Re-inspection	\$ 50

WETLAND FEES	
Site Visit (\$50/hr when in excess of 1 hour)	\$ 50
Replacement Plans	\$ 350
Exemptions:	
Agricultural Activities	\$ 50
Drainage Activities	\$ 50
Utilities, Public Works	\$ 50
All Others	\$ 150
Local Permit	\$ 50
No Loss Certificate	\$ 50
Delineation Review	\$ 200
Preliminary Application Conference w/TEP	\$ 100

PROBATION

CORRECTIONAL FEE, Annual	\$ 250
(Applies to adult probationers only)	

ADMINISTRATIVE FEES

All of the above mentioned departments may charge a reasonable administrative fee, at the discretion of the department head, for searching, retrieving, compiling and electronically transmitting data, as allowed by Minnesota Statute.

NOTE: Fees collected by the County, which are set by other governmental units, are not listed herein.

Mille Lacs County All Fees and Services -- Page 3 of 4

PUBLIC HEALTH

ALL LISTED SERVICES ARE AVAILABLE ON A SLIDING FEE SCALE.
FEES SHOWN ARE FULL COST.

BLOOD PRESSURE CLINICS	\$	2
GROUP EDUCATION PROGRAM	\$	30
IMMUNIZATIONS:		
Child (up to 18)	\$	15
Influenza Vaccine	\$	20
Hepatitis B (series of 3 shots)	\$	36
Tetanus	\$	20
KITS:		
Fluoride	\$	10
Radon	\$	5
Water	\$	28
MANTOUX	\$	20
MCH: Public Health clinic setting	\$	65
Skilled Nurse home visit	\$	130
PUBLIC HEALTH CLINIC: Office visit	\$	43
Home visit	\$	63
TOBACCO DIVERSION PROGRAM	\$	30
WAIVERED CLIENT SERVICES:		
PCA Assessment	\$	275

PUBLIC WORKS - HIGHWAY

CONTRACT WORK AND EQUIPMENT RENTAL RATES FOR
CITIES/TOWNSHIPS/OTHER UNITS OF GOVERNMENT FOLLOW
THE APPROVED RATES OF COUNTY BOARD.

CULVERT COSTS FOR COUNTY ROAD		
(Permit is only valid for 9 months from date of application. Permit fee and deposit will be forfeited after 9 months. Applicant will need to reapply for permit and pay all Associated fees after 9 months.)		
	\$Cost + 40%	
CULVERT DELIVERY	\$	100
DRIVEWAY ENTRANCE (\$200 Refundable after Final Inspection)		
New Driveway Entrance	\$	350
Extend Existing Driveway Culvert	\$	275
Change of Use of Existing Field Driveway	\$	350
MAILBOX SUPPORT	\$	
Material (customer pickup)	\$	57
Installed	\$	125
HOUSE MOVING PERMIT		
Non-Factory Built	\$	50
Bridge Analysis	\$	Actual Cost
OVERWIDTH-OVER WEIGHT LOAD PERMITS		
(This includes factory built mobile homes, double-wides, and office trailers)		
	\$	50
RIGHT-OF-WAY PERMIT, DITCH OR SLOPE	\$	200
RIGHT-OF-WAY – USE FOR HAY RECOVERY		
With insurance agreement	\$	100
STREET CLOSING FOR EVENTS		
Community Event – with insurance agreement	\$	0
Private Event – with County Board approval	\$	500

PUBLIC WORKS – HIGHWAY (continued)

UTILITY PERMIT (public water and/or sewer)		
Longitudinal Installation		
Permit and Review Application Fee	\$	200
Construction Permit – in Roadway	\$	500/mile + Bond ((\$200 minimum))
Traverse Installation		
Permit and Review Application Fee	\$	100
Construction Permit – in Roadway		
Open cut	\$	150 + Bond
Trenchless	\$	150
UTILITY PERMIT (electricity, communications, & gas)		
Longitudinal Installation		
Line along road, per mile	\$	100
Traverse Installation – Road Crossing		
Underground Open Cut	\$	150 + Bond
Aerial or Underground Trenchless	\$	150 + Bond
WORK IN PUBLIC RIGHT-OF-WAY		
Soil Boring	\$	100 + Bond of \$50/boring
No charge for boring for County Projects		
MONITORING WELL SOIL BORING PERMIT		
Boring	\$	100
Monitoring Well	\$	100
*plus \$900 refundable fee to assure restoration and closing of well		
*well not closed in five years shall be assessed a \$200/year monitoring fee		

SHERIFF (Jail)

BOARDING IN OF PRISONERS, per day	\$	50-65
BOOKING FEE	\$	20
FINGERPRINTING	\$	10
HUBER FEES, per day	\$	20
JAIL NURSE		
Co-Pay	\$	5
Medication Co-Pay	\$	5
PAY TO STAY, per day	\$	20
URINALYSIS		
STS	\$	10
HUBER	\$	25

SHERIFF (Administrative)

AUDIO TAPE COPIES, each		
Interviews	\$	10
All Others (Jail, 911, Etc.)	\$	50
BOAT and WATER CALLS on Mille Lacs Lake		
(Non-emergency)		
Boat use, per hour	\$	50
Deputy, per hour	\$	30
CONTRACT DEPUTY, per hour	\$	45
CIVIL PROCESS SERVICE FEES		
Served/No Service/Not Found (Per Person)	\$	30
Mileage per mile (Round Trip)	\$	SIRS RATE
Mileage Minimum	\$	5
Posting (3 Postings) Per Posting	\$	10
Mortgage Foreclosure Sale	\$	50

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Mille Lacs County All Fees and Services -- Page 4 of 4

SHERIFF (continued)

PAWNBROKER LICENSE	\$	500
Per transaction fee	\$	1.50
PREPARING MFS NOTICE & HDN		
Affidavits of Vacancy	\$	25
Affidavits of Posting	\$	25
Affidavits of Service on Occupant	\$	25
Redemption (documents related to each lien)	\$	100
Certificate of Redemption	\$	250
DRIVERS LICENSE RECORD PRINTOUT	\$	8
HANDGUN PERMIT TO CARRY	\$	100
Renewal	\$	75
VIDEO TAPE/CD COPIES		
Of interviews	\$	20
Squad cameras, jail, etc.	\$	50

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Exhibit A

BUILDING PERMIT FEE SCHEDULE

The Mille Lacs County Board of Commissioners, shall, each May, determine from the MN Department of Labor and Industry's annual building valuation data the per square foot construction cost to be used to determine the project valuation. The Contractor shall calculate the project valuation regardless of whether the applicant provided a project valuation with the application.

Project Valuation (\$)	Permit Fee (\$)
1,00 -1,500.00	25.00
1,501.00 - 1,600.00	26.50
1,601.00 - 1,700.00	28.00
1,701.00 - 1,800.00	29.50
1,801.00 - 1,900.00	31.00
1,901.00 - 2,000.00	32.50
2,001.00 - 3,000.00	35.50
3,001.00 - 4,000.00	38.50
4,001.00 - 5,000.00	41.50
5,001.00 - 6,000.00	44.50
6,001.00 - 7,000.00	47.50
7,001.00 - 8,000.00	50.50
8,001.00 - 9,000.00	53.50
9,001.00 - 10,000.00	56.50
10,001.00 -11,000.00	59.50
11,001.00 -12,000.00	62.50
12,001.00 -13,000.00	65.50
13,001.00 -14,000.00	68.50
14,001.00 -15,000.00	71.50
15,001.00 -16,000.00	74.50
16,001.00 -17,000.00	77.50
17,001.00 -18,000.00	80.50
18,001.00 -19,000.00	83.50
19,001.00 - 20,000.00	86.50
20,001.00 - 21,000.00	89.50
21,001.00 - 22,000.00	92.50
22,001.00 - 23,000.00	95.50
23,001.00 - 24,000.00	98.50
24,001.00 - 25,000.00	101.50
25,001 and up	Residential Projects: multiply valuation by .004 All Other Projects: multiply valuation by .005

Residential Plan Review Fee - 40% of Building Permit Fee

All other Plan Review Fee - 65% of Building Permit Fee

State Surcharge - Valuation x .0005 if less than \$1,000,000.00

If over \$1,000,000.00 see State Surcharge Fee Schedule